

**North Andover Conservation Commission Meeting Minutes  
December 2, 2015**

**Members Present:** Louis A. Napoli, Chairman, Joseph W. Lynch, Jr., Deborah A. Feltovic, Douglas W. Saal, Sean F. McDonough.

**Members Absent:** Albert P. Manzi, Jr., Vice Chairman, John T. Mabon.

**Staff Members Present:** Jennifer A. Hughes, Conservation Administrator, Donna M. Wedge Conservation Secretary.

***Pledge of Allegiance***

***Meeting came to Order at: 7:05PM Quorum Present.***

**Approval of Minutes 11/4/15 & 11/18/15**

- A motion to accept the meeting minutes of 11/4/15 & 11/18/15 as drafted and reviewed is made by Ms. Feltovic, seconded by Mr. McDonough.
- Vote unanimous.

***Public Hearings: 7:06PM***

***Abbreviated Notice of Resource Area Delineated***

**242-1670, 0 Brentwood Circle (Eaton) (Norse Environmental Services, Inc.) (cont. from 11/18/15)**

- Maureen Herald of Norse Environmental Services, Inc. is present.
- The Administrator states the delineation was reviewed and flags were added and moved. A revised plan has been submitted reflecting the new revised flags.
- Ms. Herald reviews the changes.
- Mr. Napoli states the filing is only to approve the delineation. No project is proposed.
- Mr. Lynch asks if the property was subdivided. He states this could affect whether the property is buildable or not.
- Ms. Herald states the delineation of the ephemeral pool is approximate.
- The Administrator states this does not affect the buffer zones since the pool is within 100' of the edge of BVW in all locations.
- A motion to issue the ORAD confirming the delineation as shown on the plan dated November 24, 2015 is made by Ms. Feltovic, seconded by Mr. Lynch.
- Vote unanimous.

***Documents:***

- *Application Checklist-Abbreviated Notice of Resource Area Delineation*
- *WPA Form 4A-Abbreviated Notice of Resource Area Delineation*
- *Signatures*
- *Copy of State and Town Check*
- *ANRAD Wetland Fee Transmittal Form*
- *Notification to Abutters Form*

- *Certified Abutters List prepared by the North Andover Assessors Department dated August 5, 2015*
- *Affidavit of Service prepared by Norse Environmental Services, Inc. dated November 6, 2015*
- *Narrative prepared by Norse Environmental Services, Inc. dated November 6, 2015*
- *Delineation Field Data Form dated November 4, 2014*
- *Indicators of Hydrology prepared by Norse Environmental Services, Inc. dated November 4, 2014*
- *Town of North Andover Board of Assessors prepared by dated January 1, 2007*
- *Locus Map prepared by Norse Environmental Services, Inc. dated November 6, 2015*
- *Soil Map prepared by Norse Environmental Services, Inc. dated August 5, 2015*
- *Firm Flood Insurance Rate Map prepared by Norse Environmental Services, Inc. dated July 3, 2012*
- *North Andover Wetlands Regulations Riverfront Map prepared by Norse Environmental Services, Inc. dated June 2, 2003*
- *Oliver Mass GIS Online Mapping prepared by Norse Environmental Services, Inc. dated August 5, 2015*
- *Plan of Land prepared by Merrimack Engineering Services, Inc. dated October 28, 2015, revised dated November 24, 2015*

#### ***Notice of Intent (NOI)***

##### **242-1668, 180 Mill Road (Corliss) (Williams & Sparages) (cont. from 11/18/15)**

- Administrator states the department received the DEP File number and the matter can close and issue.
- A motion to close and issue a decision within 21 days is made by Ms. Feltovic, seconded by Mr. McDonough.
- Vote unanimous.

##### **242-1669, 265 Summer Street (Corliss) (Williams & Sparages) (cont. from 11/18/15) (Request to cont. to 12/16/15)**

- A motion to grant the request for a continuance to the December 16, 2015 meeting is made by Ms. Feltovic, seconded by Mr. McDonough.
- Vote unanimous.

#### ***Document:***

- *E/Mail from Williams & Sparages request for a continuance to the December 16, 2015 meeting dated November 30, 2015*

##### **242- , 492 Sutton Street (Lawrence Municipal Airport) (Stantec Consulting Services, Inc.)**

- The applicant Michael Miller, Manager of the Lawrence Municipal Airport and Randell P. Christensen of Stantec Consulting Services, Inc. are present.
- Mr. Christensen presents a power point presentation of the proposed runway safety area project. Alternatives, wetland impacts, stream reconstruction and wetland replication are reviewed. Runway width will be reduced and lighting and signage will be moved. A site visit is confirmed for Friday, December 11 at 9 a.m.
- Mr. Lynch thanks the applicant for the very thorough review.

- Mr. McDonough asks about the minimum runway width.
- Mr. Christensen states he will get that information.
- Mr. McDonough asks if the runways will need to be closed.
- Mr. Christensen states the project will be phased to avoid runway closures but there may need to be some. The start date is anticipated to be June or July of next year and the project will run for 2 years. Mitigation will take place in the first year and maybe one of the safety areas. Paving and reconstruction will be year 2. Mr. Christensen does not want to go through the winter with the slopes exposed.
- A motion to grant the request for a continuance to the December 16, 2015 meeting is made by Mr. McDonough, seconded by Ms. Feltovic. Mr. Napoli is recused as an abutter.
- Vote unanimous.

***Documents:***

- *Application Checklist-Notice of Intent*
- *Letter prepared by Stantec Consulting Services, Inc. dated November 19, 2015*
- *WPA Form 3-Notice of Intent*
- *General Information*
- *NOI Wetland Fee Transmittal Form*
- *Copy of Town Check*
- *North Andover Conservation Commission Waiver Request Form dated November 17, 2015*
- *Letter Introduction prepared by Stantec Consulting Services, Inc. dated November 19, 2015*
- *Location Map prepared by Stantec Consulting Services, Inc. dated November 2015*
- *Aerial Photo prepared by Stantec Consulting Services, Inc. dated November 2015*
- *Flood Map prepared by Stantec Consulting Services, Inc. dated July 2, 2012*
- *NHESP Legend prepared by Stantec Consulting Services, Inc. dated October 2, 2008*
- *North Andover Wetlands Regulations Riverfront Map prepared by Epsilon Associates dated June 3, 2003*
- *Plan prepared by Stantec Consulting Services, Inc. Alternative 1 dated November 2015*
- *Plan prepared by Stantec Consulting Services, Inc. Alternative 2 dated November 2015*
- *Plan prepared by Stantec Consulting Services, Inc. Alternative 3 dated November 2015*
- *Abutter Notification Form*
- *Certified Abutters List prepared by North Andover Assessors Department dated November 5, 2015*
- *Abutters Mail Listing prepared by Stantec Consulting Services, Inc. dated November 18, 2015*
- *Existing Conditions Plan prepared by Stantec Consulting Services, Inc. dated November 2015*
- *Web Soil Survey prepared by Stantec Consulting Services, Inc. dated November 2015*
- *Photos prepared by Stantec Consulting Services, Inc. dated November 3, 2015*
- *Plan of Notice of Intent prepared by Stantec Consulting Services, Inc. dated November 2015*

**242-1637, COC Request, 100 Molly Towne Road (Lot 16) (North Andover Realty Corporation)**

- Administrator states the as-built shows construction is in compliance with the Order of Conditions and the approved modifications.
- A motion to issue the COC is made by Mr. Lynch, seconded by Ms. Feltovic.

- Vote unanimous.

***Documents:***

- *Letter prepared by Christiansen & Sergi, Inc. requesting a Certificate of Compliance dated November 2, 2015*
- *Letter prepared by North Andover Realty Corporation requesting a Certificate of Compliance dated November 6, 2015*
- *WPA Form 8A-Request for Certificate of Compliance*
- *North Andover Conservation Commission Order of Conditions Compliance Certification Form dated November 4, 2015*
- *North Andover Conservation Commission Order of Conditions Compliance Certification Form new homeowners signed dated November 4, 2015*
- *As-Built Plan prepared by Christiansen & Sergi, Inc. dated November 2, 2015*
- *Photos prepared by the North Andover Conservation Department dated December 2, 2015 and December 1, 2015*

**242-158, PCOC Request, 265 Bear Hill Road (Lot 31) (Kajko, Weisman & Colasanti, LLP Attorneys at Law)**

- Administrator states the lot is non-jurisdictional.
- A motion to issue the PCOC for 265 Bear Hill Road (Lot 31) only is made by Mr. Lynch, seconded by Ms. Feltovic.
- Vote 4 to 1 (Mr. McDonough abstained)

***Documents:***

- *Letter prepared by Kajko, Weisman & Colasanti, LLP Attorneys at Law requesting a Partial Certificate of Compliance dated November 23, 2015*
- *WPA Form 8A-Request for Partial Certificate of Compliance*

**242-1601, PCOC Request, 19-21 Cotuit Street (Seaport Homes, LLC) (TTI Environmental, Inc.) (cont. from 11/4/15)**

- A motion to grant the request for a continuance to the December 16, 2015 meeting is made by Mr. McDonough, seconded by Ms. Feltovic.
- Vote 4 to 1 (Mr. Lynch abstained)

**242-1574, COC Request, 71 Wintergreen Drive (Sharp) (Sullivan Engineering Group, LLC) (cont. from 11/18/15)**

- Administrator states the applicant requests to withdraw the matter until monitoring for the plantings is complete.
- A motion to accept the withdrawal is made by Mr. McDonough, seconded by Ms. Feltovic.
- Vote unanimous.

**242-1480, COC Request, 14 Lorraine Avenue (Kindred)(The Morin-Cameron Group, Inc.)**

- Administrator states the as-built shows construction is in compliance with the order and recorded amendment plan with the exceptions that the stairs off of the porch were not constructed and an HVAC unit was installed on the south side of the house.
- A motion to issue the COC local bylaw only is made by Mr. McDonough, seconded by Ms. Feltovic.

- Vote unanimous.
- **Documents:**
- *Letter prepared by The Morin-Cameron Group, Inc. requesting a certificate of compliance dated October 27, 2015*
- *WPA Form 8A-Request for Certificate of Compliance*
- *AS-Built Plan of Land prepared by The Morin-Cameron Group, Inc. dated October 27, 2015*
- *Photos prepared by the North Andover Conservation Department dated December 2, 2015*

**242-1620, COC Request, 179 Osgood Street (North Andover Historical Society) (TTI Environmental, Inc.) (cont. from 11/18/15)**

- A motion to grant the request for a continuance to the December 16, 2015 meeting is made by Ms. Feltovic, seconded by Mr. Saal.
- Vote 4 to 1.
- **Documents:**
- *E/Mail prepared by Joseph D. LaGrasse, AIA JD LaGrasse & Associates, Inc. requesting a continuance to the December 16 2015 dated December 2, 2015*
- *Photos prepared by the North Andover Conservation Department dated October 7, 2015*

**Enforcement Order**

**242-1261 & 242-1601, Cotuit Street (Burke & Seaport Homes, LLC) (cont. from 11/14/15)**

- Administrator states the applicant has 6 of the 7 signatures to establish the homeowners association and will update the commission on completing the fixes to the stormwater management system. She recommends granting the continuance to allow the applicant to complete the required work.
- A motion to grant the request for a continuance to the December 16, 2015 is made by Mr. McDonough, seconded by Ms. Feltovic.

**Document:**

- *E/Mail prepared by Law office of John J. Burke, LLC requesting a continuance to the December 16, 2015 meeting dated December 2, 2015*

**Decision**

**242-1668, 180 Mill Road**

- Administrator reviews the drafted Order of Conditions.
- The Commission accepts Order of Conditions as drafted.
- A motion to accept the Order of Conditions as drafted is made by Mr. McDonough, seconded by Ms. Feltovic.
- Vote unanimous.

***A motion to adjourn the meeting at: 8:05PM is made by Mr. Lynch, seconded by Ms. Feltovic. Vote unanimous.***